



**Odisha Rural development and Marketing Society
Panchayati Raj & Drinking Water Department, Government of Odisha**

**INVITATION FOR BID (IFB)
FOR
PROCUREMENT OF DESKTOP, LAPTOP & UPS**

SIRD campus, Unit: VIII, Bhubaneswar-751012. Odisha, India.

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Odisha Rural Development and Marketing Society
Panchayati Raj & Drinking Water Department, Government of Odisha

Letter No.1745/MIS-04/2016-17

Date : 30.11.2017

TENDER CALL NOTICE

Sealed Tenders are invited from the Manufacturer/ Authorized Agent/ Authorized Dealers having up-to-date VAT/ Service Taxes clearance certificate for purchase of Desktop Computers, Laptops & UPS for official use of ORMAS, Bhubaneswar. The Tender Paper along with detail specification will be available in the Office of ORMAS, SIRD Campus (New Stewart School), Unit-VIII, Bhubaneswar – 751012, Odisha during office hour

The tender paper can be downloaded from our website www.ormas.org and www.odishapanchayat.gov.in where the details of specification are available. The downloaded tender documents duly filled in with cost of tender document cost of Rs.2000/- Banker's Cheque / Demand Draft in favour of "ORMAS, Bhubaneswar" drawn in any scheduled commercial bank payable at Bhubaneswar will be accepted during office hour 10.00 AM. To 5.00 PM from 01.12.2017 to 21.12.2017. The last date for submission of Bids is on 21.12.2017 (2.00 PM) and the same will be opened on same day at 3.30 P.M. ORMAS reserves the right to cancel the Tender wholly or partially without assigning any reason thereof.

Sd/-
Executive Director
ORMAS, Bhubaneswar

BIDDER DATA SHEET

Sl. No.	Particular	Details
1.	Name of the Client	Executive Director, ORMAS, Panchayati Raj & Drinking Water Department, Government of Odisha
2.	Method of Selection	L1 Selection Method (Least Cost Based)
3.	Joint Venture/Consortium	Not Allowed
4.	Date of Issue of Bid Document	01.12.2017
5.	Last Date and Time for submission of Bid	21.12.2017 (2.00 PM)
6.	Date of opening of Technical Proposal	21.12.2017 (3.30 PM)
7.	Date of opening of Financial Proposal	21.12.2017 (3.30 PM)
8.	Bid Processing Fee (Non-Refundable)	2,,000/-INR in shape of Banker's Cheque / Demand Draft in favour of "ORMAS, Bhubaneswar" drawn in any scheduled commercial bank payable at Bhubaneswar.
9.	Earnest Money Deposit (EMD) (Refundable)	1% of the total value in shape of Banker's Cheque / Demand Draft in favour of "ORMAS, Bhubaneswar" drawn in any scheduled commercial bank payable at Bhubaneswar
10.	Address for Submission of Proposal	The Executive Director ORMAS, SIRD Campus Unit-8, Bhubaneswar, PIN-751012, Odisha.
11.	Mode of Submission of Bid	Speed Post / Registered Post / Dropped in the Tender Box at ORMAS office only to the address as specified above during the office hour only. Submission of bid through other mode and late bid will be out rightly rejected.
12.	Place of Opening of Technical& Financial Proposal:	Conference Hall of ORMAS, SIRD Campus, Unit-8, Bhubaneswar
13.	Laptop, Desktop and UPS delivery period	7 days from the date of issue of Purchase Order in phase manner
14.	Warranty of Laptop, Desktop and UPS	For a period of 5 years onsite warranty (one year on battery of laptop), 2 years on UPS

For details, please visit: www.ormas.org and www.odishapanchayat.gov.in

SECTION: I
LETTER OF INVITATION

RFP No: _____

Dated: _____

Name of the Assignment: Purchase of Desktop Computer, Laptop and UPS.

1. **Executive Director, ORMAS, Panchayati Raj & Drinking Water Department**, Government of Odisha (The Client) invites sealed bids from eligible bidders for purchase of Desktop, Laptop and UPS for official use. More details on the proposed assignment are provided at **Section – III - Technical Specification** of this Bid Document.
2. An Agency will be selected under **L1 Basis (Least Cost Based)**.
3. The bid complete in all respect as specified in the Bid Document must be accompanied with a **Non-refundable** amount of **Rs.2,000/- (Rupees Two Thousand only)** towards **Bid Processing Fee** in shape of Banker's Cheque / Demand Draft in favour of "**ORMAS, Bhubaneswar**" drawn in any scheduled commercial bank payable at Bhubaneswar, Odisha failing which the bid will be rejected.
4. The bid must be delivered at the specified address as per the Bidder Data Sheet by **Speed post / Registered Post / Dropped in the Tender Box** only. The Client shall not be responsible for postal delay or any consequence. Submission of proposal through any other mode will be rejected.
5. All the rates and amounts shall be quoted in Indian Rupees (IR) and shall be presumed to be in Indian Rupees unless specifically permitted to be quoted otherwise in this tender document.
6. The last date and time for submission of proposal complete in all respects is **Dt.21.12.2017 (02.00 PM)** and the date of opening of the technical & financial bid is **Dt.21.12.2017 (03.30 PM)** in the presence of the bidder/ bidder's representative at the specified address as mentioned in the "Bidder Data Sheet (Sl. No.10)". Representative of the bidder may attend the meeting with due authorization letter on behalf of the bidder.
7. This Bid includes following sections:
 - a. Letter of Invitation [**Section – I**]
 - b. Terms and Conditions [**Section – II**]
 - c. Technical Specification [**Section – III**]
 - d. Self Declaration Form – [**Annexure – A**]
 - e. Evaluation Form – [**Annexure – B**]
 - f. Price Quotation Form – [**Annexure – C**]
 - g. Performance Guarantee – [**Annexure – D**]
8. While all information/ data given in the Bid are accurate within the consideration of scope of the proposed assignment to the best of the Client's knowledge, the Client holds no responsibility for accuracy of information and it is the responsibility of the bidder to check the validity of information/ specifications/ narrations included in this document. The Client reserves the right to accept / reject any/ all proposals / cancel the entire selection process at any stage without assigning any reason thereof.

Sd/-

Executive Director
ORMAS, Bhubaneswar

SECTION – II

TERMS AND CONDITONS

The bidders are requested to submit the tender as per the Terms and Conditions given below. The tenders not prepared as per our terms detailed below are liable for rejection.

- 1) **Bid Price:** The rate and total should be entered both in figures and words and any correction should be attested under the Seals of the Firm. No revision of rates from that originally quoted will be allowed within the validity period. The rate should be quoted at work site inclusive of all taxes and duties as per enclosed Price bid format. The prices should be quoted in Indian Rupees only.
- 2) **Bid Processing Fee (Non-Refundable):** Rs.2,000/- (Rupees Two Thousand) only in form of Demand Draft/Banker's Cheque in favour of ORMAS, Bhubaneswar drawn in any scheduled commercial bank and payable at Bhubaneswar, Odisha failing which the bill will be rejected. The bid processing fee will be required in all cases either documents collected from ORMAS Office by paying fee or downloaded from website and submitted to ORMAS.
- 3) **Bid Security (E.M.D) :-** The tender document shall accompany with a Earnest Money Deposit (EMD) at the rate noted under Sl. No.4 below without which the tender shall be rejected. The Earnest Money Deposit should be made available in the form of DD/ Banker's Cheque in favour of **"ORMAS, Bhubaneswar"** drawn in any scheduled commercial bank and payable at Bhubaneswar, Odisha along with the sealed covers of bids.
 - a) Unsuccessful bidder's E.M.D shall be refunded back as promptly as possible on written application, but not later than thirty (30) days after the expiry of the period of bid validity. The successful bidder's E.M.D shall be discharged upon furnishing of the Performance Guarantee on written application.
 - b) The E.M.D may be forfeited due to following reasons:
 1. If the bidder withdraws bid during the period of bid validity specified by the bidder in the bid form.
 2. In case the successful bidder fails to sign the contract in specified time and / or fails to submit the requisite Performance Bank Guarantee.
 3. In case of failure to supply the materials / equipment during the contractual delivery period.
- 4) **Quantity:** - Sealed bids in this tender document have been invited for the supply of the item mentioned below. The approximate quantity required has also been mentioned below.

Sl. No.	Name of the Item	Approximate Quantity	Technical Specification	EMD
1	Desktop	10	Ref Annexure	1% of quoted value
2	Laptop	20		
3	UPS	10		

The quantities mentioned above the subject to variations. The rates quoted by the firms shall continue to be valid even if the quantities of items mentioned above are varied. Further the bidder (s) should certify that the rates quoted by it for any item (s) listed above shall remain valid subject to variation in any Govt. Tax Structure on the same (i.e the base price of the item quoted shall remain valid irrespective of variation in the tax Structure) for a period of one year from date of finalization of rate by the Purchase Committee.

- 5) **The Purchaser's Right to vary Quantities:** The Purchaser reserves the right to vary the quantity i.e. increase or decrease the number of materials without any change in terms and conditions at the time of placing the orders or during the execution of the Contract.

- 6) It shall not be necessary to bid for all the items mentioned above. The firms/ companies may bid for one or more of the items depending on their convenience and submit E.M.D. accordingly. The items above do not necessarily consist of a single piece of equipment. It may be composition of inter connected or inter related appliances. Bidding is not permitted for the components obtained by splitting an item. Bidding is also not permitted for a part of the quantity of an item indicated above.
- 7) Each page of this tender document should be signed by the bidder with seal in token of having read, understood and accepted the terms and conditions of this contract.
- 8) All the supplies made shall be subject to a **minimum period of warrantee as noted below :**

Sl. No.	Name of the Item	Warranty Period
1	Desktop computers	Five years onsite
2	Laptops	Five years onsite
3	UPSs	Two year onsite

9) **Taxes & Duties:**

- a. A bidder will be entirely responsible for quoting the correct taxes & duties, other local taxes or levies if any, license fees etc, he has to incur until completion of the contract. For the purpose of evaluation the bidder should clearly indicate the Excise duty, Sales tax/ VAT and any other taxes & levies payable in the respective columns.
- b. If the rates of statutory levies assumed by the bidder are less than the actual rates prevailing at the time of bidding, the purchaser will not be responsible for such errors. If the rates of statutory levies assumed by the bidder are later proved to be higher than the actual/ correct rates prevailing at the time of bidding, the difference will be passed on to the credit of the purchaser.
- 10) **Eligibility :** The Bidder should give the following details along with the bid documents :
- a) Up to date VAT/ Service Taxes/ GST Clearance (copy to be attached)
- b) GST (GST registration copy to be attached)
- c) Trade Tax/ Sales Tax Registration (Copy to be attached)
- d) Single price for each item.
- e) Alternative price/ conditional offer shall not be accepted.
- f) All products must be ISI certified.
- g) Self Declaration (As per **Annexure – A**)
- 11) **Evaluation of Bid :** The purchaser will evaluate and compare the bid determined to be substantially responsive as per the requirement and which :
- a) Are properly signed and
- b) Confirm to the terms and conditions and specifications.
- c) Quoted as per the format
- d) The bids would be evaluated for all the items together.
- 12) **Freight:-** The rates are inclusive of Freight charges.
- 13) **Packing & Forwarding:** - The rates are inclusive of packing & forwarding charges.
- 14) **Manner of Execution :** All materials to be supplied under the contract shall confirm to the relevant Specifications.
- 15) **Delivery:** - The materials should be delivered within 07 (seven) days from the date of issue of the letter of Award or purchase order in phase manner.
- 16) **Payment:** No advance payment shall be made. 100% value of each consignment will be paid within 45 days of receipt of materials in good conditions at desired destination and successful installation of the desktop, laptop and UPSs thereof subject to Test Certificates.
- 17) **Inspection:** The Competent authority will depute any authorized person for pre-despatch inspection for which Bidder has to provide necessary assistance and facilities at its work site.

Physical inspection of the materials shall be carried out at destination after receipt of materials. The materials not found suitable during inspection, will be rejected.

18) **Free Replacement:-** Free replacement for loss or damage of materials during transit shall be made good by the bidder immediately on receipt of information from the consignee without waiting for settlement of your claim with the Carriers and Insurers.

19) **Validity:**

12.1 Price should be firm and offer should be valid for a period of 12 (twelve) months from the date of opening of the tenders / placement of work order.

12.2 Bid with lesser validity period will be rejected outright at the time of opening of the tender.

12.3 Bid with conditional validity or rates will be rejected outright period will be rejected outright at the time of opening of the tender.

20) **Performance Guarantee:** Seller shall give a Performance Bank Guarantee to the tune of 5% of the total contract value of the purchase order in shape of Bank Guarantee from any Nationalized Bank or scheduled Bank in favour of ORMAS, Bhubaneswar on a non-judicial stamp paper of worth Rs. 100/- (Rupees One hundred) only strictly as per enclosed **Annexure - D** should be furnished to this office immediately after completion of supply. The Bank Guarantee if furnished towards performance security should be enforceable and payable at Bhubaneswar and shall be valid for a period of warranty.

Sd/-

Executive Director
ORMAS, Bhubaneswar

SECTION – III

TECHNICAL SPECIFICATIONS

Sl. No.	IT Items	Minimum Specification
a)	Laptop	<ol style="list-style-type: none"> 1) Processor-Intel core i5 7th Gen 7200u (2.5 Ghz based speed, Turbo frequency 3.1 Ghz) 2) Chipset-Compatible chipset/SOC 3) Graphics-Intel HD Graphics 620 4) Memory-4GB DDR4 (2133 Mhz) 5) Hard Drive – 1 TB HDD 6) Removal Storage – Internal DVD writer 7) Display-14" full HD (1920*1080) Resolution 8) Audio/Visual – Stereo sound, 1 HMI/1VGA 9with HDMI converter), Interface:1xheadphone-out & audio-in combo Jack, Audio: build-in speaker, build-in microphone. 9) Communications-Integrated Gigabit Ethernet (10/100/1000NIC) 10) Wireless Support:802.11ac+Bluetooth 4.0 (dual band) 11) Ports and Connectors: 3 USB ports (having min 2 no. of USB 3.0 port), 1x HDMI. 1VGA, 1RJ-45 (Ethernet), 1 power connector 12) Input Device-Backlit keyboard with multi gesture touch pad 13) Software: Internet security with 1 year subscription 14) Security: TPM 2.0 or higher and FPR (Finger Print Reader) 15) Certification-EPEAT Gold, CE, UL, FCC, Window 10, Energy star, RoHS compliance 16) Power- Backup 4 hrs or more, 65 W AC adapter, input-100~240 V AC, 50/50 Hz universal 17) Operating System-Original preloaded windows 10 professional (64bit) 18) Carry Bag-Good quality back pack 19) Warranty-5 years onsite warranty (1 year on battery & adaptor)
b)	Desktop	<ol style="list-style-type: none"> 1) Processor: Core i7-7700, 3.60 GHz, Turbo 4.20, 8 MB Cache 2) Motherboard: H110 chipset or higher 3) Memory: 4GB DDR4 (2133Mhz) or better with 4DIMM slots expandable upto 64GB 4) Hard Disk Drive: 1 TB SATA HDD 97200 rpm) 5) Hard Disk Controller: Integrated on-board hard disk controller supporting serial ATA interfaces 6) ODD: Standard 24X DVD RW or higher 7) Monitor: 21.5" wise TFT TCO 06 monitor. Monitor resolution to be 1920*1080 with internal speakers and energy star 8) Display: VGA, DVI, HDMI ports (all the ports to be available onboard) (HDMI converter in case VGA) 9) Power Supply: Min 180 W or more 10) Key Board: USB 104 keys or more multimedia keyboard rupee ready isolated

		<p>keyboard</p> <p>11) Mouse: USB two button optical scroll mouse</p> <p>12) Network card: Integrated on board Ethernet controller 10/100/1000 with PXE support and remote wake up</p> <p>13) Interfaces: 1 serial, 1 parallel, minimum 6 USB (with 2 in front) & 2 NOS USB VER 3.0 or type C audio ports</p> <p>14) Expansion-Graphics Slots: 1 PCI, 2 PCIe X1, 1 PCIe X 16</p> <p>15) Cabinet: MATX cabinet with chassis capacity min 15 lts or higher</p> <p>16) Audio: Integrated on board audio controller</p> <p>17) Audio ports:Rear-1line in , 1 line out, 1 mic</p> <p>18) Operating System: Windows 10 professional (64 bit)</p> <p>19) Certifications: Windows, Energy Star, Linux, EPEAT Gold</p> <p>20) Warranty: 5 year onsite warranty</p>
c)	UPS	<p>1) 650 VA UPS –84 VAH – 20 minutes or Higher Battery Back Up</p> <p>2) Input- Range/Frequency(50Hz±5%):145~300V AC</p> <p>3) Output - Voltage/ Transfer time Regulator on Mains / Regulator on Battery - 230V±9% AC/ <6ms Inverter - Fuse Protection/Noise Filter Fuse Protection/Pulse to Pulse Electronic active Protection Battery Type /Recharge</p> <p>4) Time - SMF/2~8Hrs.(depending on the status of battery) Backup Time / Battery Rating - 10~20 Min.(1PC)/12V,7.2AH Alarm - Battery Backup(Sound Beeping) Battery Low - per 8 sec.(Approx.) Sound beeping long LED</p> <p>5) Indicators: Mains presence, UPS mode, Battery low, Overload Battery</p> <p>6) Sealed Maintenance Free (VRLA) Warranty: 5 Years Warranty</p>

SELF DECLARATION FORM

Name of the Purchaser: _____

Tender Notice No: _____

Sir,

1. I / we, the undersigned do hereby declare that, I / we have never ever been blacklisted and / or there were no debarring actions against us for any default in supply of material / equipments or in the performance of the contract entrusted to us in any of the Government Offices or Private Organizations of India.

2. In the event of any such information pertaining to the aforesaid matter found at any given point of time either during the course of the contract or at the quotation stage, my quotation/contract shall be liable for truncation / cancellation / termination without any notice at the sole discretion of the purchaser.

Yours faithfully,

Place:

Date :

Signature of the Bidder
with seal

(This form shall be duly filled-up and signed by the Bidder & submitted along with the original copy of the Bid.)

EVALUATION FORM

Sl. No.	Particulars	Yes/ No
1	The bidder is a Manufacturer / Authorized Agent/ Authorized Dealers, furnished relevant documents	
2	Required Cost of Tender paper furnished	
3	Required EMD in DD/ Bankers Cheque	
4	Inspection/ Test Certificates by user, enclosed with the bid	
5	Up to date VAT/ Service Taxes Clearance, copy enclosed	
6	GST registration copy enclosed	
7	Trade Tax/ Sales Tax Registration, Copy enclosed	
8	Self Declaration	
9	Evaluation Form	
10	Performance Guarantee	

I do hereby certify that the above mentioned particulars are true and correct.

Full Name and Signature of the Bidder:

Date:

Seal

DECLARATION BY THE BIDDER:

It is hereby declared that I the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I have signed and submitted the bid personally/under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our manufacturing firms have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Signature :

Date :

Name :

Address :

Designation :

PRICE QUOTATION FORM

Sl. No.	Description of the Goods	Qty.	Make	Model	Specifications	Quoted Rate (per unit) in INR (including all taxes)
a)	Laptop	10				
b)	Desktop	20				
c)	UPS	10				

Gross Total quoted amount (including all taxes & charges) : Rs. _____
(In Figures)

Rupees _____
(In Words)

Note:

1. *The Price to be quoted by the bidder shall include all the cost and taxes.*
2. *Bidders are required to submit all certifications of equipment as mentioned above at the time of submission of the bid only. Any submission of certification after Bid Opening process will not be entertained.*
3. *Successful bidder has to supply the HDD in the desktop with at least 3 nos. of partition in factory/ Customer Site.*

Signature of the Bidder

Name of the Firm/Agencies

Address

Date

Place

Seal

**PROFORMA FOR COMPOSITE BANK GUARANTEE FOR SECURITY DEPOSIT,
PAYMENT AND PERFORMANCE**

To

**The Executive Director
ORMAS, Bhubaneswar**

This Guarantee Bond is executed this day of _____ by us the
_____ Bank at _____ PO _____ P.S. _____ Dist
_____ State _____.

Whereas ORMAS, SIRD Campus, Unit-VIII, Bhubaneswar, Odisha, PIN – 751012 registered under the Societies Registration Act 1860 (here in after called “the Purchaser”) has placed Purchase Order No. _____ Dt. _____ (hereinafter called “the Agreement”) with M/s _____ (hereinafter called “the Bidder”) for supply of (name of the material) and whereas ORMAS has agreed (1) to exempt the Contractor from making payment of security deposit, (2) to release 100% payment of the cost of materials as per the said agreement and (3) to exempt from performance guarantee on furnishing by the Bidder to the ORMAS a composite Bank Guarantee of the value of 05% (five percent) of the bidding price of the said Agreement.

1. Now, therefore, in consideration of ORMAS having agreed (1) to exempt the bidder for making payment of security deposit, (2) to release 100% payment to the Contractor and (3) to exempt from furnishing performance guarantee in terms of the said Agreement as aforesaid, we the Bank, _____ Address _____ (code No. _____) (hereinafter referred to as “the Bank”) do hereby undertake to pay to the ORMAS, Bhubaneswar an amount not exceeding Rs. _____ (Rupees _____) only against any loss or damage caused to or suffered by ORMAS by reason of any breach by the said Bidders(s) of any of the terms or conditions contained in the said Agreement.

2. We, the Bank do hereby undertake to pay the amounts due and payable under the guarantee without any demur, merely on a demand ORMAS stating that the amount claimed is due by way of loss or damage caused to or suffered by ORMAS by reason of any breach by the said Bidder(s) of any of the terms or conditions contained in the said Agreement or by the reason of any breach by the said Bidder’s failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____ (Rupees _____) only.

3. We, the Bank also undertake to pay to ORMAS any money so demanded not withstanding any dispute or dispute raised by the Bidder(s) in any suit or proceeding instituted/ pending before any court or Tribunal relating thereto our liability under this Agreement being absolute and irrevocable.

The payment so made by us under this bond shall be valid discharge of our liability for payment there under and the Contractor(s) shall have no claim against us for making such payment.

4. We, _____ the Bank further agree that the guarantee herein contain shall remain in full force and affect during the period that would be taken for the performance of the said Agreement and it shall continue to remain in force endorsable till all the dues of ORMAS under by virtue of the said Agreement have been fully paid and its claim satisfied or discharged or till ORMAS

certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said Bidder(s) and accordingly discharge this guarantee and will not be revoked by us during the validity of the guarantee period.

Unless a demand or claim under this guarantee is made on us or with _____
_____ (Local Bank Name, address and code No.)
_____, Bhubaneswar in writing on or before
_____ (date) we shall be discharged from all liability under this guarantee
thereafter.

5. We, _____ the Bank further agree that ORMAS shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said Bidder(s) and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said Contractor(s) or for any forbearance act or omission on part of ORMAS or any indulgence by ORMAS to the said Bidder(s) or by any such matter or thing whatsoever which under the law relating to sureties would but for this provisions have effect of so relieving us.

6. The Guarantee will not be discharged due to change in the name, style and constitution of the Bank and or Contractor(s).

7. We, _____ the Bank lastly undertake not to revoke this Guarantee during its currency except with the previous consent of ORMAS in writing.

Dated _____ the day of Two Thousand _____

Notwithstanding anything contained herein above.

Our liability under this Bank Guarantee shall not exceed Rs. _____
(Rupees _____) only.

The Bank Guarantee shall be valid up to _____ only.

We or our Bank at Bhubaneswar (Name & Address of the Local Bank) are liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us or our local Bank at Bhubaneswar a written claim or demand and received by us or by Local Branch at Bhubaneswar on or before Dt. _____ otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

For _____

(Indicate the name of the Bank)

N.B.:

1. Name of the Bidder:
2. No. & date of the Purchase order / agreement:
3. Amount of P.O. :
4. Name of Materials :
5. Name of the Bank:
6. Amount of the Bank Guarantee:
7. Name, Address and Code No. of the Local Branch:
8. Validity period or date up to which the agreement is valid:
9. Signature of the Constituent Authority of the Bank with seal:
10. Name & addresses of the Witnesses with signature:
11. The Bank Guarantee shall be accepted only after getting confirmation from the respective Banks.