



ଓଡ଼ିଶା ସରକାର
ପଞ୍ଚାୟତିରାଜ ଓ ପାନୀୟଜଳ ବିଭାଗ
Government of Odisha
Panchayati Raj & Drinking Water
Department

Lok Seva Bhawan,
Lok Seva Bhawan Marg,
Bhubaneswar-751001
Fax. 0674-2391413
E-mail- prsec.or@nic.in

No. PR-ENGG-ESTT-0018-2020 15782/PR & DW, dated 09/10/2020

From

Sri Krushna Prasad Pati, OAS(SAG),
Additional Secretary to Govt.
PR & DW Department

To

All Collectors & District Magistrates/All Project Directors, DRDAs/All Block Development Officers.

Sub: Accounts training /Professional Examination- 2020.

Sir

I am directed to invite a reference to the subject cited above and to intimate that the half yearly/yearly Professional Examination 2020 will be conducted during the month of December-2020.

It is therefore requested that the applications with required documents in respect of all Junior Engineers (C) belonging to PR & DW Department whose gradation list is finalised and those who intend to appear the Prof. Examination 2020 may please be sent to this Department on or before 15th November 2020.

Application received beyond the due date or incomplete in any respect will not be entertained and will be liable for rejection without assigning any reason thereof.

Before submission of application to appear the Professional examination the examinees(Junior Engineers concerned) are required to complete Accounts training and produce the qualifying certificate of such training with the application forms. Hence, the SE/All Collectors/Project Directors, DRDAs/BDOs are requested to conduct Accounts training of respective JEs of Panchayati Raj Cadre and submit their qualifying certificate of such training as soon as possible.

1. The Accounts training of Junior Engineers of PR cadre shall be conducted for a period of one month by the Assistant Executive Engineer at Block level, by the Executive Engineer at District level and by the Superintending Engineer at the State level among the Junior Engineers working under their control following due procedure.
2. The Accounts training shall include checking of measurement Book, preparation of Bills, contractors ledger posting of days book and other register of Blocks etc.
3. After completion of Accounts training, the Assistant Executive Engineers at Block level, the Executive Engineers at District level and the Superintending Engineer at State level shall issue Certificate to the Junior Engineers who would have successfully completed and passed out such training.
4. Such Certificates shall be countersigned by the BDO at Block level, PD, DRDA at District level and Additional Secretary at State level.
5. (i) A special report regarding the candidate's physical energy and efficiency in Practical work and capacity to engage the officers is to be furnished by the officers under whom he/she works at present in the prescribed format.
(ii) He/she will be permitted to appear the examination only on recommendation of officers not below the rank of A.E.E./D.E.E./B.D.O./E.E./S.E. in respect of his/her physical energy, efficiency in proper work. While recommending the application of the intending candidates, the authority concerned should furnish special report in respect of technical experience of the candidate.

(P.T.O.)

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(iii) The JEs working under your control may please be informed accordingly. A specimen copy of the application form and requisite certificate are enclosed which may please be supplied to the candidate's intending to appear the examination. The application form and requisite certificate can also be down loaded from the official website www.prsec.or@nic.in

Yours faithfully

14a 09/10/2020
Additional Secretary to Govt.

Memo No. 15783 /PR & DW, Dated: 09/10/2020

Copy forwarded to the Private Secretary to Principal Secretary to Govt. PR & DW Department / Private Secretary to Director, Panchayati Raj for kind information of Principal Secretary, PR & DW Department and Director Panchayati Raj.

14a 09/10/2020
Additional Secretary to Govt.

Memo No. 15784 /PR & DW, Dated: 09/10/2020

Copy forwarded to the Private Secretary to Additional Secretary to Govt./ Private Secretary to the Joint Secretary to Govt., PR & DW Department for kind information of Additional Secretary and Joint Secretary, PR & DW Department.

14a 09/10/2020
Additional Secretary to Govt.

Memo No. 15785 /PR & DW, Dated: 09/10/2020

Copy alongwith copy of enclosures forwarded to Er. Akshya Kumar Jena, Superintending Engineer, PR & DW Department, Er. M. Hari Kumar Konda ,E.E. DRDA, Khordha /Er. Ajaya Kumar Jena, Executive Engineer, DRDA, Dhenkanal for information and necessary action.

14a 09/10/2020
Additional Secretary to Govt.

Memo No. 15786 /PR & DW, Dated: 09/10/2020

Copy along with copy of the enclosures forwarded to the E-Governance Section, PR & DW Department with a request to host the same in the Department website for information of all concerned.

14a 09/10/2020
Additional Secretary to Govt.

Memo No. 15787 /PR & DW, Dated: 09/10/2020

Copy along with copy of the enclosures forwarded to the Establishment Gazetted Branch/ JEs concerned/Notice Board/Engg. Establishment Branch (5 copies) of this Department for information.

14a 09/10/2020
Additional Secretary to Govt.

cc.h.

**APPLICATION FOR ADMISSION TO THE PROFESSIONAL EXAMINATION (PR)
TO BE HELD IN THE MONTH OF DECEMBER-2020**
(To be submitted to Superintending Engineer, PR & DW Deptt. , Bhubaneswar)

1. Name in Full:(In Block letters)
2. (Gradation list Sl. No.)
3. Designation:
4. Date of Birth:
5. Date of entry in to Govt. service:
6. Date of regularisation of Service as JE with Order No. & date(in case of Scheme JEs):
7. Attested copy of 1st page of Service Book
8. Qualifying Certificate of Accounts Training(Copy to be enclosed)
9. Departmental Examination pass Certificate (Copy to be enclosed)
10. Belongs to which Category(UR/SC/ST/SEBC) (Copy to be enclosed)
11. Special report of officer not below the rank of AEE/DEE/BDO/EE/SE as regards
physical energy efficiency in practical work and capacity to engage his/her
subordinates to be furnished.
12. Address for communication/e-mail/mobile no:

Place:

Date:

Signature of the Candidate

Memo No.

Date

Copy forwarded to the Director, Panchayati Raj, PR & DW Department for information. The JE concerned shall be spared to appear at the above examination.

Forwarding Officer's
Signature and Designation

Director, Panchayati Raj

Admit/Do not admit

Director, Panchayati Raj, PR & DW Department

Special Report of A.E.E./B.D.O./Executive Engineer /S.E. under whom the candidate is working

Certified that Sri/Smt.....J.E.

is considered energetic and efficient in practical work and capable of managing his/her subordinates for the purpose of appearing at the Professional Examination and is recommended to be allowed to sit for the said examination.

Signature with Seal of A.E.E./B.D.O. /E.E.
or the Officer immediately superior to the
Candidates not below the rank of Class-I

Signature with Seal of BDO/PD,
DRDA/Collector/Addl. Secy, PR &
DW Department
Officer Superior to the Officer
signed on the left hand side.

NOTE: - Where the candidate is working directly under the S.E., special report from E.E./B.D.O. is not necessary. In such a case a certificate to the effect that candidate is working directly under the S.E. is necessary from the competent authority.

(Strike out which are not applicable.)

UNDERTAKING

I, Shri/Smt. _____, JE(Regular/Scheme), _____

Block, Dist. _____ Do undertake that the facts/informations given in the application form are true to the best of my knowledge and belief. If any information found false/incorrect in future, my application will be rejected at any stage without mentioning any reason thereof.

Date:

Place:

Signature of the Applicant

ACCOUNTS TRAINING CERTIFICATE

Certified that Sri/Smt _____ J.E. has undergone the training in Accounts of this Block/DRDA/State Level from _____ to _____ for a period of 30 days and personally completed the Accounts including checking of measurement Book, preparation of Bills, contractors ledger posting of days book and other registers of Block/DRDA/State Level for the month of _____.

Counter Signed by

BDO/PD, DRDA/

Addl. Secy., PR & DW Deptt.

Signature and Seal of

AEE/DEE/EE/SE