

Brief guidelines on introducing SWM activities in Rural Odisha

A. Institutional arrangement

To effectively enforce and monitor the SWM initiatives and activities, a three levelled institutional arrangement shall be followed. This shall be at the levels of the District, Block and Gram Panchayat, as follows.

1. District Advisory Committee on Solid Waste Management

In order to effectively plan, implement, manage and monitor the district level solid waste management interventions, an advisory committee with the following members shall be constituted in each district. The Chairperson shall delegate various responsibilities such as technical support during drafting Solid Waste Management Action Plan, surveys, management, monitoring, etc. to the members of this committee.

SN	Designation	Role
1.	District Magistrate or District Collector	Chairperson
2.	Project Director, District Rural Development Agencies	Convenor
3.	Additional District Magistrate (ADM)	Member
4.	Executive Engineer – RWSS	Member
5.	District Panchayat Officer	Member
6.	Block Development Officers in the district	Member
7.	Representative from State Pollution Control Board	Member
8.	Chief District Medical Officer	Member
9.	Representative from Industries Department	Member
10.	District Social Welfare Officer	Member
11.	District Education Officer	Member
12.	District Welfare Officer	Member
13.	PA, ITDA	Member

2. Block Advisory Committee on Solid Waste Management

In order to effectively plan, implement, manage and monitor the block level solid waste management interventions, an advisory committee with the following members shall be constituted in each block. The Chairperson shall delegate various responsibilities such as technical support during drafting Solid Waste Management Action Plan, surveys, management, monitoring, etc. to the members of this committee.

SN	Designation	Role
1.	Block Development Officer	Chairperson
2.	Junior Engineer II - RWSS	Convenor
3.	Tehsildar	Member
4.	Junior Engineer I– RWSS	Member
5.	All Block Junior Engineers and AEEs	Member
6.	Block Education Officer	Member
7.	CDPO	Member
8.	Welfare Extension Officer	Member
9.	Medical Officer in-charge	Member

3. Gram Panchayat Committee on Solid Waste Management

In order to effectively plan, implement, manage and monitor the gram panchayat level solid waste management interventions, a committee with the following members shall be constituted in each gram panchayat. The Chairperson shall delegate various responsibilities such as technical support during drafting Solid Waste Management Action Plan, surveys, management, monitoring, etc. to the members of this committee.

SN	Designation	Role
1.	Gram Panchayat Sarpanch	Chairperson
2.	Panchayat Extension Officer	Convenor
3.	Nodal Officer of the Block I/C of the GP	Member
4.	JE RWSS in-charge of GP	Member
5.	Ward Members	Member
6.	Representative from local educational institution/teacher	Member
7.	Representative from Health/Anganwadi worker	Member
8.	Representative of local Civil Society Organisation	Member
9.	Representative of SHGs/ waste pickers and/ or their association	Member

B. Enforcement and Monitoring mechanism

The following mechanism shall be followed for effective enforcement and monitoring Of the Bye-laws across all Gram Panchayats:

a) At district level -

Project Director, District Rural Development Agencies shall be the Nodal Officer to oversee and coordinate the implementation of various Solid Waste Management activities and initiatives and enforcement of the Bye-laws in the Gram Panchayats in the district. The implementation of the Solid Waste Management activities shall be reviewed by the District Magistrate or District Collector on a bi-weekly basis, through the District Advisory Committee on Solid Waste Management.

b) At block level -

Each week, the Block Development Officer shall monitor the enforcement of the Bye-Laws and the implementation of Solid Waste Management activities in minimum of 10 percent of the villages in his block, on rotation, and report on the status of activities to the District.

c) At gram panchayat level -

Each week, the Sarpanch shall monitor the enforcement of the Bye-Laws and the implementation of Solid Waste Management activities in minimum 30 percent of the villages in his Gram Panchayat, on rotation, and report on the status of activities to the Block. The Gram Panchayat shall ensure collection of user charges (as per the bye-laws) and maintain accounts of expenses and user fees levied on Solid Waste Management activities. The accounts shall be submitted to the Block on a weekly basis. A meeting of the Gram Panchayat Committee on Solid Waste Management shall be convened every month to decide and levy a one-time fine (as per the bye-laws) on the offenders for littering or burning of wastes.

C. Convergence and financial management

The District Advisory Committee on Solid Waste Management and the Gram Panchayat Committee on Solid Waste Management shall ensure convergence of schemes and grants in implementation of Solid Waste Management activities and initiatives in the Gram Panchayats. Convergence shall be planned through provisions of schemes and grants like Swachh Bharat Mission – Gramin (SBMG), Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGS), Central Finance Commission (CFC) Grant, State Finance Commission (SFC) Grant, etc. For planned activities and initiatives on Solid Waste Management, the District Advisory Committee shall provide directives, from time to time, as per norms and procedures of various schemes and their subsequent amendments.

Some of the key initiatives and activities where convergence shall be ensured include:

SN	Activity	Convergence
1.	Information, Education, Communication (IEC), Training and Administrative activities	SBM-G
2.	Soak/magic pic to all Rural Housing beneficiaries	Material component from SBMG and labour component from MGNREGS
3.	One Garbage pit per Gram Panchayat	Material component from SBM-G and labour component from MGNREGS
4.	Garbage disposal and Source segregation bins	SBM-G
5.	Compost pits (NADEP, Vermi-compost, etc.) as norms and procedures of MGNREGS	MGNREGS
6.	Common infrastructure for SHGs to work on Solid Waste Management and associate services/production activities	MGNREGS
7.	Support towards capacity building of SHGs working on Solid Waste Management and associate services/production activities	SBM-G
8.	Trolleys and basic cleaning equipment for Solid Waste Management	CFC
9.	Septage management, storm water drainage, cleaning of village streets, school and anganwadi areas, market areas, etc.	CFC and SFC
10.	Any other activity not covered under various schemes and grants, but deemed necessary by the District Advisory Committee on Solid Waste Management to be submitted as part of the District Action Plan.	SBM-G

The Gram Panchayats shall ensure that the above initiatives and activities are included in the Gram Panchayat Development Plan (GPDP) and undertaken in all the villages under the Gram Panchayat. The Gram Panchayat shall also place the requirement of the funds necessary for undertaking the Solid Waste Management interventions in the GPDP and the respective departments shall release funds as per prescribed norms. The Block Development Officer shall ensure that the Utilization Certificates are submitted in a timely manner to the respective departments. The directions and guidelines various schemes and grants shall be followed for financial management and effective financial closure of all funds used in Solid Waste Management activities. The Department of Panchayat Raj and Drinking Water, Odisha shall provide necessary guidelines on effective management of funds for Solid Waste Management activities.

D. Technology selection and implementation

- a) Technologies for various initiatives shall be selected based on the directions, guidelines and estimates of various schemes and grants, to ensure effective management of the Solid Waste.
- b) Information Education Communication (IEC) and Behaviour Change Communication (BCC) technologies shall be selected based on the directions, guidelines of various schemes and grants, to ensure effective capacity building on Solid Waste Management.
- c) Compost generated from various composting pits in the Gram Panchayats may be used by households for their own agriculture needs or may be sold in the market. The Government of Odisha may provide required support to for market linkages. Standards on quality of compost, as prescribed in the Solid Waste Management Rules, 2016, and its subsequent amendments or as defined by the Government from time to time, may be followed.